

COMMUNITY CIRCLE PLAYERS, INC. / RIVERWALK THEATRE

BUDGET

July 1, 2018 to June 30, 2019

Approved by the board (June 30, 2018)

FY 2018/2019

REVENUE

Box Office Receipts - Main Stage Regular Season		\$88,000
Jekyll & Hyde - \$24/\$20/\$12	\$21,900	
Jitney - Fr, Sa, Su \$15/\$12 & Th \$10/\$8	\$4,200	
Noises Off - Fr, Sa, Su \$15/\$12 & Th \$10/\$8	\$5,700	
Holiday Show - \$15	\$3,100	
Chitty, Chitty, Bang, Bang - \$24/\$20/\$12	\$21,900	
Elephant Man - Fr, Sa, Su \$15/\$12 & Th \$10/\$8	\$4,300	
Wizard of Oz (All-of-Us-Express @ The Hannah Center)	\$5,000	
Hairspray - \$24/\$20/\$12	\$21,900	
Black Box (~\$1500 for each show) \$12/\$10 & \$10/\$8 Th		\$6,000
Children's Workshop (Maurice)		\$4,000
Readings (probably only 1 - not sure when -down from 3)		\$33
Cabaret (budgeting for none right now)		\$0
Special Events (Heideman? Tracking HolidayShow above)		\$350
Season Ticket Sales (Current Yr)		\$12,000
Season Ticket Sales (Upcoming Season) - rcvd before July 1		
Ticketing System Handling Fees (Collected at purchase)		\$5,000

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Credit Card Fees/Commissions (Per Ticketing System in 2018-19 season)	\$2,000
Membership (Current yr)	\$42,000
Other Membership (for future year)	\$8,240
Other Donations	\$2,000
Interest Income	\$40
Workshops	
Concessions	\$4,500
T-shirt Sales	\$0
Program Advertising	\$5,000
Rental Income - Building	\$100
Costume Shop	
Employee Salary Reimbursement from Costume Shop	\$16,870
Employee FICA & Medicare (9.6% of salary) - Reimbursed from CS	\$1,620
Rent	\$0
Other	\$750

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Grants		\$24,500
County of Ingham/ Hotel Motel grant	\$0	
MCACA Operations	\$12,500	
MCACA Capital Improvement	\$0	
CRCF	\$0	
Pentecost Foundation	\$0	
Other - IBM (2017-18)	\$0	
Lansing		
LEDC		
Other (Misc)	\$12,000	
Corporation Contributions/Underwriting		\$6,000
Other Income		
TOTAL REVENUE		\$229,003

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EXPENSES

Salaries

Resident Agent/Manager (was \$39,295 - changed to \$46,948 as of 11/24/16)

\$46,948

Maintenance (~13.5 hrs/wk)Mike S says 12-15) x 52 weeks x \$10 = \$7020 - chngd for 2018-19 season)

\$7,020

Costume Shop Costuming Assistant (\$10.50/hr)

\$5,922

Costume Shop Sales Clerk (\$10/hr proposed in 2018-19 (was \$9.50 before))

\$5,590

2nd Costume Shop Sales Clerk (\$9.50/hr)

\$5,358

Payroll Taxes (FICA & Medicare = ~9.7% of Salaries)

\$6,871

Employee Benefits (Manager's Health, Vision and Life insurance)

\$1,485

(Christmas Bonuses)

\$1,000

Employee Mileage (\$.56/mile up to \$100/yr)

\$100

Bank Charges

\$300

Ticketing System Handling Fees

\$5,000

Credit Card Fees/Commissions

\$2,000

Telephone

\$3,000

Utilities - Electric, Water, Sewer & Gas

\$18,000

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Trash Removal	\$1,080
Rental - Equipment	\$2,100
Grant-Related Projects (includes bequeathed \$ projects, too)	
MCACA Capital Improvement - (16-17: Movable Risers for Black Box)	\$0
MCACA Technical Improvement	\$0
Lighting upgrade	\$0
Sound upgrade	\$0
Ingham County (Hotel/Motel - out of county billboard ads)	\$0
Capital Campaign (Electrical upgrade)	\$0
MCACA Operations	
CRCF	\$0
Miscellaneous grant expenditures	\$12,000
Advertising/Marketing	\$2,000
Insurance (building, worker's comp, bonds; liquor licenses are in separate line)	\$8,400
Professional Fees & Compensation - Audit	\$6,850
Dues, Fees & Royalties	\$26,523.94
Amazon Prime	\$105
American Association of Community Theater	\$285
Arts Council Center	\$150

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AT&T Uverse	\$860
Chamber of Commerce Dues	\$445
PSD: Downtown Lansing, Inc.	\$150
Community Theatre Association of Michigan (CTAM)	\$120
Fire, burgler alarm, sprinkler services & maintenance	\$1,600
Liquor Special Use permit (used to be \$25 ea, but 2 last yr were \$50 ea)	\$100
Mail Permit and PO Box	\$650
MICH (For raffle licenses if we do any)	\$0
SOM Non-profit fee (Incorporation fee)	\$20
Sam's Membership	\$100
Website (Domain fees & Website software fee)	\$50
Quickbooks (Intuit payroll software fees)	\$600
Jekyll & Hyde	\$4,340
Jitney	\$1,400
Noises Off	\$1,400
Chitty Chitty Bang Bang	\$4,470
Elephant Man	\$1,289
Hairspray	\$4,440
Wizard of Oz (All-of-us-Express)	\$0
These Shining Lives (9/27-10/7/18)	\$800
The A-Train Plays (2/14-2/24/19)	\$800
A Behanding in Spokane (3/28-4/7/19)	\$800
Freud's Last Session (5/9-5/19/19)	\$800
Other Dues & Fees (Grant app fees, AACTFest, etc)	\$150
Royalties OTHER (for this season's fees pd during the last fiscal yr & adjusted)	

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Children's Workshop Fees - Maurice	\$600
Scripts	\$1,655
Jekyll & Hyde	\$0
Jitney	\$100
Noises Off	\$120
Chitty Chitty Bang Bang	\$0
Elephant Man	\$110
Hairspray	\$0
Wizard of Oz (All-of-us-Express)	\$0
These Shining Lives (9/27-10/7/18)	\$75
The A-Train Plays (2/14-2/24/19)	\$145
A Behanding in Spokane (3/28-4/7/19)	\$60
Freud's Last Session (5/9-5/19/19)	\$45
Subscr, Ref Mtls, Scripts- Other	\$1,000
Costume Shop	\$2,000
grant-related \$\$	
(building rental)	\$0
Postage, Express Mail, Mailing Services	\$1,500
Maintenance Services - Building	\$6,500

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Maintenance Services - Building OTHER	\$1,000
Maintenance Services - Equipment	\$2,000
Contracted Services - snow plowing, print layout, photography , pest control, etc.	\$6,000
Concessions	\$2,500
Other Printing (All but Programs: brochures, fliers, Ripples, etc)	\$3,400
Program Printing	\$4,250
Food Supplies	\$200
Office Supplies - Including Ticket Stock	\$2,100
Maintenance & Cleaning Supplies	\$2,000
Other Supplies & Materials - Landscape, Awards, Lighting, Batteries, Sound Equipment, Software, Computer Hardware, Equipment	\$5,000
Production Costs	\$21,350
Jekyll & Hyde	\$5,500
Jitney	\$800
Noises Off	\$800

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Chitty Chitty Bang Bang	\$5,500
Elephant Man	\$800
Hairspray	\$5,500
Wizard of Oz (All-of-us-Express)	\$0
Black Box (\$150 per show)	\$600
These Shining Lives (9/27-10/7/18)	
The A-Train Plays (2/14-2/24/19)	
A Behanding in Spokane (3/28-4/7/19)	
Freud's Last Session (5/9-5/19/19)	
Children's Workshop - Maurice	\$800
Renegade	\$150
Cabarets (we did none in 16-17)	\$0
Special Events (\$200 per event unless there is board approval for exception)	\$500
Barney production expenses	\$400
Other	
RWT Scholarship	
Prize	
Scholarships (2 x \$2500)	
Transfer to Building Account	
TOTAL EXPENSES	\$229,003
BALANCE	\$0.00