

**COMMUNITY CIRCLE PLAYERS, INC. / RIVERWALK THEATRE**

**BUDGET**

**July 1, 2020 to June 30, 2021**

**Approved by the board (June 30, 2020)**

**FY 2020/2021**

**REVENUE**

Box Office Receipts - Main Stage Regular Season

Once On This Island	\$24/\$20/\$12	(08/27-8/30/20 & 09/03-09/06/20)	\$0
Revolutionists -	Fr,Sa,Su \$15/\$12 & Th \$10/\$8	(10/01-10/04/20 & 10/8-10/11/20)	\$0
Nine	\$24/\$20/\$12	(12/03-12/06/20 & 12/10-12/13/20)	\$0
Holiday Show - \$15		(12/18-12/20/20)	\$0
Fences	Fr,Sa,Su \$15/\$12 & Th \$10/\$8	(02/04-02/07/21 & 02/11-02/14/21)	\$0
(All-of-Us-Express)	\$10/\$8	(04/16-4/18/21 & 04/23-04/25/21)	\$0
Sweeney Todd -	\$24/\$20/\$12	(06/03-06/06/21 & 06/10-06/13/21)	\$0

Black Box (~\$1800 for each show x 4 shows) \$12/\$10 & \$10/\$8 Th

\$0

Children's Workshop (????)

\$0

Readings (probably 2 - not sure when -down from 3)

\$100

Cabaret (budgeting for none right now)

\$0

Special Events (Heideman, Season Reveal) \*Tracking HolidayShow above

\$0

Season Ticket Sales (Current Yr)

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Season Ticket Gift Certificate Sales	
Season Ticket Sales (Upcoming Season) - rcvd before July 1	
Ticketing System Handling Fees (Collected at purchase)	\$0
Credit Card Fees/Commissions (Per Ticketing System in 2018-19 season)	\$3,500
Membership (Current yr)	\$50,000
Other Membership (for future year)	\$20,000
Other Donations	\$81,000
Online donations thru ticketing system	\$0
Keep Theatre Alive Donations (Started April 2020)	\$80,000
Donations in Memoriam	\$1,000
Food Drive	\$0
Sewer Project Donation (will be spent in 20-21 budget though collected in 2019-2020 yr)	
Interest Income	\$50
Workshops	\$0
Concessions (at shows)	\$0
Misc Sales Income (online sales, Amazon Smiles Commissions, etc)	\$100

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			<b>FY 2020/2021</b>
	T-shirt Sales		\$0
Program Advertising			\$0
	ads for future year		\$500
Rental Income - Building, Props			\$1,000
Costume Shop			
	Employee Salary Reimbursement from Costume Shop		\$16,870
	Employee FICA & Medicare (9.6% of salary) - Reimbursed from CS		\$2,400
	Rent		\$0
	Christmas bonuses		\$750
	Other (donations)		
Grants			\$15,500
	County of Ingham/ Hotel Motel grant	\$0	
	MCACA Operations	\$12,500	
	MCACA Capital Improvement	\$0	
	CRCF	\$0	
	Pentecost Foundation	\$0	
	Other - First Impressions	\$0	
	Lansing		
	LEDC		
	Other (Misc)	\$3,000	
Corporation Contributions/Underwriting			\$2,500

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	<b>FY 2020/2021</b>
Other Income	
<b>TOTAL REVENUE</b>	<b>\$194,270</b>

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**EXPENSES**

Salaries	
Resident Agent/Manager (was \$39,295 - changed to \$46,948 as of 11/24/16)	\$48,885
Maintenance (~12.5 hrs/wk) x 52 weeks x \$11 = \$7150 including CS cleaning- chngd during 2019-20 season)	\$5,992
Costume Shop Costuming Assistant (~10hrs/wk) @ \$10.75/hr, but not that for all 52 wks) - Cate Koskinen	\$4,914
Costume Shop Sales Clerk ((~10 hrs/wk) x \$10/hr, but not for all 52 wks) - Cathy Wotring	\$4,680
2nd Costume Shop Sales Clerk (\$9.50/hr) - avg 10.5 hrs/wk wrked (Let this position go in Dec 2019; back in 2021?)	\$3,000
Payroll Taxes (FICA & Medicare = ~7.8% of Salaries)	\$5,200
(Other Taxes withheld) - approx 14.1% of salaries	\$9,039
Employee Benefits (Manager's Health, Vision and Life insurance)	\$1,485
(Christmas Bonuses)	\$1,300
Employee Mileage (\$.56/mile up to \$100/yr)	\$100
Bank Charges	\$184
Ticketing System Handling Fees	\$0
Credit Card Fees/Commissions	\$3,500
Telephone	\$3,336

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	<b>FY 2020/2021</b>
Internet	\$1,250
Utilities - Electric, Water, Sewer & Gas (avg of \$1668/mnth)	\$14,808
Trash Removal	\$845
Rental - Equipment (copier lease...)	\$2,040
Grant-Related Projects (includes bequeathed \$ projects, too)	
MCACA Capital Improvement - (16-17: Movable Risers for Black Box)	\$0
MCACA Technical Improvement	\$0
Lighting upgrade	\$0
Sound upgrade	\$0
Ingham County (Hotel/Motel - out of county billboard ads)	\$0
Capital Campaign (Electrical upgrade)	\$0
MCACA Operations	
CRCF	\$0
Miscellaneous grant expenditures	\$3,000
Advertising/Marketing	\$3,000
Insurance (building, worker's comp, bonds; liquor licenses are in separate line)	\$8,400

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Professional Fees & Compensation - Audit & Tax prep	\$6,800
<b>Dues, Fees &amp; Royalties</b>	<b>\$4,760.00</b>
Amazon Prime	\$160
American Association of Community Theater (AACT)	\$285
Arts Council Center	\$150
AT&T Uverse	\$0
Chamber of Commerce Dues	\$425
PSD: Downtown Lansing, Inc.	\$140
Community Theatre Association of Michigan (CTAM)	\$120
Fire, burgler alarm, sprinkler services & maintenance	\$2,000
Liquor Special Use permit (used to be \$25 ea, but 2 last yr were \$50 ea)	\$50
Mail Permit and PO Box	\$370
MICH (For raffle licenses if we do any)	\$0
SOM Non-profit fee (Incorporation fee)	\$20
Sam's Membership	\$100
Website (Domain fees & Website software fee)	\$100
Quickbooks (Intuit payroll software fees)	\$615
Once On This Island	\$0
The Revolutionists	\$0
Holiday Show	\$25
Nine	\$0

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		<b>FY 2020/2021</b>
Fences		\$0
Sweeney Todd		\$0
(All-of-us-Express)		\$0
Doubt, (Was Admissions)	(10/29-11/1/20 & 11/5-11/8/20)	\$0
Dead Man's Cell Phone	(1/14-1/17/21 & 1/21-1/24/21)	\$0
Disenchanted	(3/11-3/14/21 & 3/18-3/21/21)	\$0
Art	(5/6-5/9/21 & -5/13-5/16/21)	\$0
Other Dues & Fees (Grant app fees, AACTFest, etc)		\$200
Royalties OTHER (for this season's fees pd during the last fiscal yr & adjusted)		
Children's Workshop Fees		\$0
Scripts		\$100
Once On This Island	(Pippin)	\$0
The Revolutionists	(Sweat)	\$0
Holiday Show	(Holiday show)	\$0
Nine	(Charlie Brown)	\$0
Fences	(Unnecessary Force)	\$0
Sweeney Todd	(Shrek)	\$0
?????	(Mr. Fox)	\$0
Doubt	(Piece Of My Heart)	\$0
Dead Man's Cell Phone	(Boy Gets Girl)	\$0



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Disenchanted (Hotel on Marvin Gardens)	\$0
Art (Doubt)	\$0
Subscr, Ref Mtls, Scripts- Other (Perusals)	\$100
Costume Shop	\$2,000
grant-related \$\$	
(building rental)	\$0
Postage, Express Mail, Mailing Services	\$800
Maintenance Services - Building	\$6,500
Maintenance Services - Building OTHER	\$1,000
Maintenance Services - Equipment	\$2,000
Contracted Services - snow plowing, landscaping, parking lot, print layout, <a href="#">photography</a> , pest control, plumbing, etc.	<b>\$76,220</b>
Concessions	\$1,000
Other Printing (All but Programs: brochures, fliers, Ripples, Membership mailing, tax forms, checks, etc)	\$2,000
Program Printing	\$2,000

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		<b>FY 2020/2021</b>
Food Supplies		\$500
Office Supplies - Including Ticket Stock		\$2,100
Maintenance & Cleaning Supplies		\$2,500
Other Supplies & Materials - Landscape, Awards, Lighting, Batteries, Sound Equipment, Software, Computer Hardware, Equipment		\$5,500
Production Costs		\$1,200
Once On This Island		\$0
The Revolutionists		\$0
Holiday Show		\$800
Nine		\$0
Fences		\$0
Sweeney Todd		\$0
(All-of-us-Express)		\$0
Black Box (\$150 per show)		\$0
Doubt, (Was Admissions)	(10/29-11/1/20 & 11/5-11/8/20)	
Dead Man's Cell Phone	(1/14-1/17/21 & 1/21-1/24/21)	
Disenchanted	(3/11-3/14/21 & 3/18-3/21/21)	

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Art	(5/6-5/9/21 & -5/13-5/16/21)	
Children's Workshop		\$0
Renegade		\$0
Cabarets (we did none in 16-17)		\$0
Special Events (\$200 per event unless there is board approval for exception)		\$0
Barney production expenses		\$400
Other		\$0
RWT Scholarship		
Prize		
Scholarships (2 x \$2500)		
Transfer to Building Account		
<b>TOTAL EXPENSES</b>		<b>\$241,938</b>
<b>BALANCE</b>		<b>-\$47,667.71</b>