

COMMUNITY CIRCLE PLAYERS, INC. / RIVERWALK THEATRE

BUDGET

July 1, 2019 to June 30, 2020

Approved by the board (June 30, 2019)

				FY 2019/2020
<u>REVENUE</u>				
Box Office Receipts - Main Stage Regular Season				\$78,300
Pippin -	\$24/\$20/\$12	(08/29-09/01/19 & 09/05-09/08/19)		\$20,400
Sweat -	Fr,Sa,Su \$15/\$12 & Th \$10/\$8	(10/03-10/06/19 & 10/10-10/13/19)		\$4,200
Good Man Charlie Brown -	\$24/\$20/\$12	(11/29-12/01/19 & 12/05-12/08/19)		\$19,700
Holiday Show - \$15		(12/20-12/22/19)		\$4,300
Unnecessary Farce -	Fr,Sa,Su \$15/\$12 & Th \$10/\$8	(02/06-02/09/20 & 02/13-02/16/20)		\$5,600
Mr. Fox (All-of-Us-Express)	\$10/\$8	(04/24-4/26/20 & 05/01-05/03/20)		\$2,000
Shrek -	\$24/\$20/\$12	(06/18-06/21/20 & 06/25-06/28/20)		\$22,100
Black Box (~\$1800 for each show x 4 shows) \$12/\$10 & \$10/\$8 Th				\$7,200
Children's Workshop (Stinky Cheeseman)				\$4,000
Readings (probably 2 - not sure when -down from 3)				\$66
Cabaret (budgeting for none right now)				\$0
Special Events (Heideman, *Tracking HolidayShow above)				\$0
Season Ticket Sales (Current Yr)				\$13,000
Season Ticket Gift Certificate Sales				\$1,000
Season Ticket Sales (Upcoming Season) - rcvd before July 1				\$5,000

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Ticketing System Handling Fees (Collected at purchase)	
Credit Card Fees/Commissions (Per Ticketing System in 2018-19 season)	\$3,400
Membership (Current yr)	\$42,000
Other Membership (for future year)	\$10,000
Other Donations	\$4,000
Online donatios thru ticketing system	\$4,000
Interest Income	\$40
Workshops	\$100
Concessions (at shows)	\$4,500
Misc Sales Income (online sales, etc)	\$0
T-shirt Sales	\$3,000
Program Advertising	
Rental Income - Building, Props	\$1,000
Costume Shop	
Employee Salary Reimbursement from Costume Shop	\$16,870
Employee FICA & Medicare (9.6% of salary) - Reimbursed from CS	\$2,400
Rent	\$0

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Other	\$750
Grants	
County of Ingham/ Hotel Motel grant	
MCACA Operations	\$0
MCACA Capital Improvement	\$12,500
CRCF	\$0
Pentecost Foundation	\$0
Other - First Impressions	\$0
Lansing	
LEDC	
Other (Misc)	\$5,000
Corporation Contributions/Underwriting	
Other Income	
TOTAL REVENUE	\$228,630

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EXPENSES

Salaries

Resident Agent/Manager (was \$39,295 - changed to \$46,948 as of 11/24/16) \$48,884
 Maintenance (~8.5 hrs/wk) x 52 weeks x \$10 = \$4420 + \$700 for CS cleaning- chngd for 2019-20 season) \$5,120
 Costume Shop Costuming Assistant (\$10.50/hr - wrks on avg 9hrs/wk) \$4,914
 Costume Shop Sales Clerk (\$10/hr proposed in 2018-19 (was \$9.50 before)) - avg of 9 hrs/wk \$4,680
 2nd Costume Shop Sales Clerk (\$9.50/hr) - avg 10.5 hrs/wk wrked \$5,187
 Payroll Taxes (FICA & Medicare = ~7.8% of Salaries) \$5,000
 (Other Taxes withheld) - approx 14.1% of salaries \$9,039

Employee Benefits (Manager's Health, Vision and Life insurance)
 (Christmas Bonuses) \$1,485
 \$1,200

Employee Mileage (\$.56/mile up to \$100/yr) \$100

Bank Charges \$150

Ticketing System Handling Fees

Credit Card Fees/Commissions \$2,971

Telephone \$3,012

Internet \$1,008

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Utilities - Electric, Water, Sewer & Gas (avg of \$1668/mnth)	\$20,018
Trash Removal	\$1,210
Rental - Equipment	\$2,400
Grant-Related Projects (includes bequeathed \$ projects, too)	
MCACA Capital Improvement - (16-17: Movable Risers for Black Box)	\$0
MCACA Technical Improvement	\$0
Lighting upgrade	\$0
Sound upgrade	\$0
Ingham County (Hotel/Motel - out of county billboard ads)	\$0
Capital Campaign (Electrical upgrade)	\$0
MCACA Operations	\$0
CRCF	\$4,904
Miscellaneous grant expenditures	
Advertising/Marketing	\$6,000
Insurance (building, worker's comp, bonds; liquor licenses are in separate line)	\$8,400
Professional Fees & Compensation - Audit	\$6,500
Dues, Fees & Royalties	\$26,060.94

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Amazon Prime	FY 2019/2020
American Association of Community Theater (AACT)	\$105
Arts Council Center	\$285
AT&T Uverse	\$150
Chamber of Commerce Dues	\$425
PSD: Downtown Lansing, Inc.	\$140
Community Theatre Association of Michigan (CTAM)	\$120
Fire, burglar alarm, sprinkler services & maintenance	\$2,800
Liquor Special Use permit (used to be \$25 ea, but 2 last yr were \$50 ea)	\$100
Mail Permit and PO Box	\$900
MICH (For raffle licenses if we do any)	\$0
SOM Non-profit fee (Incorporation fee)	\$20
Sam's Membership	\$100
Website (Domain fees & Website software fee)	\$312
Quickbooks (Intuit payroll software fees)	\$615
Pippin	\$5,150
Sweat	\$800
Holiday Show	\$0
You're a Good Man, Charlie Brown	\$3,645
Unnecessary Farce	\$1,120
Shrek	\$5,360
Incredible Mr. Fox (All-of-us-Express)	\$0
A Piece of My Heart (10/24-10-27 & 10/31-11/3/19)	\$1,000
Boy Gets Girl (1/16-1/19 & 1/23-1/26/20)	\$814
A Hotel on Marvin Gardens (3/12-3/15/20 & 3/19-3/22/20)	\$640

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Doubt, A Parable (5/7-5/10/20 & -5/14-5/17/20)	\$800
Other Dues & Fees (Grant app fees, AACTFest, etc)	\$200
Royalties OTHER (for this season's fees pd during the last fiscal yr & adjusted)	
Children's Workshop Fees - Stinky Cheeseman	\$460
Scripts	\$1,617
Jekyll & Hyde pippin	\$0
Jitney sweat	\$120
Noises Off holiday show	\$0
Chitty Chitty Bang Bang Charlie Brown	\$0
Elephant Man Unnecessary Force	\$112
Hairspray Shrek	\$0
Wizard of Oz (All-of-us-Express) Mr. Fox	\$0
These Shining Lives (9/27-10/7/18) pomh	\$115
The A-Train Plays (2/14-2/24/19) BGG	\$120
A Behanding in Spokane (3/28-4/7/19) mg	\$75
Freud's Last Session (5/9-5/19/19) doubt	\$75
Subscr, Ref Mtls, Scripts- Other	\$1,000
Costume Shop	\$2,000
grant-related \$\$	
(building rental)	\$0

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	FY 2019/2020
Postage, Express Mail, Mailing Services	\$500
Maintenance Services - Building	\$6,500
Maintenance Services - Building OTHER	\$1,000
Maintenance Services - Equipment	\$2,000
Contracted Services - snow plowing, print layout, photography, pest control, etc.	\$6,220
Concessions	\$2,000
Other Printing (All but Programs: brochures, fliers, Ripples, etc)	\$3,000
Program Printing	\$4,000
Food Supplies	\$500
Office Supplies - Including Ticket Stock	\$2,100
Maintenance & Cleaning Supplies	\$2,600
Other Supplies & Materials - Landscape, Awards, Lighting, Batteries, Sound Equipment, Software, Computer Hardware, Equipment	\$5,500

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Production Costs	FY 2019/2020
Pippin	\$5,500
Sweat	\$800
Holiday Show	\$800
Good Man Charlie Brown	\$5,500
Unnecessary Farce	\$800
Shrek	\$5,500
Incredible Mr. Fox (All-of-us-Express)	\$0
Black Box (\$150 per show)	\$600
Piece of My Heart	
Boy Gets Girl	
Hotel on Marvin Gardens	
Doubt	
Children's Workshop - Stinky Cheese	\$800
Renegade	\$150
Cabarets (we did none in 16-17)	\$0
Special Events (\$200 per event unless there is board approval for exception)	\$0
Barney production expenses	\$400
Other	\$0
RWT Scholarship	
Prize	
Scholarships (2 x \$2500)	
Transfer to Building Account	
	\$20,850

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TOTAL EXPENSES	\$228,630
BALANCE	\$0.00